

**SCHOOL OF ENVIRONMENTAL STUDIES
TRANSCRIPT REQUEST FORM**

\$2.00 PER TRANSCRIPT/PER SCHOOL

ALLOW 1-2 WEEKS TO PROCESS AND MAIL TRANSCRIPTS

PLEASE NOTE: STANDARDIZED TEST SCORE VERIFICATION (ACT, SAT I AND SAT II) MUST BE SENT TO THE RESPECTIVE COLLEGE/INSTITUTION FROM THE INDIVIDUAL TESTING COMPANY. SCORE REPORT FORMS ARE AVAILABLE IN THE GUIDANCE OFFICE OR SCORES MAY BE SENT VIA THE INTERNET BY CONTACTING ACT AT WWW.ACT.ORG OR WWW.COLLEGEBOARD.ORG

IF YOU HAVE OTHER FORMS TO BE SENT WITH YOUR TRANSCRIPTS YOU MUST MAKE SURE THEY ARE ALL FILLED OUT AND SIGNED AND WE WILL MAIL THESE FORMS WITH THE TRANSCRIPT. TRANSCRIPT REQUEST FORMS SHOULD BE MAILED OR TURNED INTO THE OFFICE.

DATE REQUESTED: _____ YEAR OF GRADUATION _____ HOME SCHOOL _____

STUDENT NAME _____ STUDENT ID# _____
PRINT

STUDENT SIGNATURE _____

PARENT SIGNATURE _____
(REQUIRED IF STUDENT IS UNDER 18 YEARS OLD)

SEND TO: _____
(NAME OF COLLEGE)

(ADDRESS)

(CITY) (STATE) (ZIP CODE)

SEND TO: _____
(NAME OF COLLEGE)

(ADDRESS)

(CITY) (STATE) (ZIP CODE)

SEND TO: _____
(NAME OF COLLEGE)

(ADDRESS)

(CITY) (STATE) (ZIP CODE)

DATE TRANSCRIPT SENT _____
(TO BE COMPLETED BY OFFICE)