

**Echo Park Elementary Site Advisory Council Meeting  
Tuesday, May 26, 2009**

**Present:** Amy Orzolek, Laurie dePerez, Jude Reinertson, Evelyn O’Keeffe, Jill Nelson, Karen Erickson, Tara Opsahl, Ann Bernard, Kristin Scarpetta, Cheryl Petersen, Sally Soliday, Michelle Rupp, Susan DeKraker

**Absent:** Sarah Pelinka, Vicki Short, Vicki Robole, Mike Roelofs, Paula Kranz

- I. Welcome.** Jill will take notes today.
- II. April Meeting Minutes:** Motion to approve by Susan DeKraker, Evelyn O’Keeffe second.
- III. Principal’s report:** Thank you to Tara Von Thoma, Gwen Gits and everyone who volunteered to make the carnival successful! The new roof is expected to take most of the summer to complete, so there will be no activities in the building this summer.
- IV. Superintendent’s Meeting:** Superintendent John Currie at the Parent Leader meeting has made known that staff should not be voting on budgeting and funding at the Booster’s meetings. We will be adopting this going forward. Staff will still provide valuable input in the decision making process.
- V. Meeting adjourned:** Motion by Evelyn O’Keeffe. Laurie dePerez, second.

**Echo Park Elementary Booster Meeting  
Tuesday, May 26, 2009**

**Present:** Amy Orzolek, Laurie dePerez, Jude Reinertson, Evelyn O’Keeffe, Jill Nelson, Karen Erickson, Tara Opsahl, Ann Bernard, Kristin Scarpetta, Cheryl Petersen, Sally Soliday, Michelle Rupp, Susan DeKraker

**Absent:** Sarah Pelinka, Vicki Short, Vicki Robole, Mike Roelofs, Paula Kranz

- I. **Welcome:** Amy introduced Jude Reinertson ([riverjude@gmail.com](mailto:riverjude@gmail.com)), Karen Erickson ([kkajj@minn.net](mailto:kkajj@minn.net)), Mike Roelofs ([mkroelofs@charter.net](mailto:mkroelofs@charter.net)) and Evelyn O’Keeffe (re-elected) as our newly elected parent members who will begin their two-year terms starting in the Fall. Amy Orzolek, Susan DeKraker and Carol Ullery have completed their terms.
  
- II. **Treasurer Report – Laurie dePerez:** Report provided. Carnival numbers were lower this year due to not having the raffle and possibly due to changing the month to May and the economy. We have paid \$1500 for the 2009 summer library per our budget. Echo Park received a check from Target in April for \$2,359.90, however this check needed to be deposited in the school account.
  
- III. **Final 2009-2010 Calendar:** Discussion on whether to move Spaghetti Dinner to back to January and Carnival back to March. Decision made to keep Spaghetti Dinner in March and Carnival in May for one more year and then relook at next year. Both events made about the same amount of money even though they were on different dates this year.
  
- IV. **2009-2010 Budget Approval:** New budget form was created by Amy Orzolek. Line items removed - Target and Box Tops/Kemps removed from Boosters revenue as those companies will only pay money directly to Echo Park school and not to the Boosters. Therefore, Lyceums and Kindness retreats were removed from Boosters expenditures as they will be on school budget going forward using money from Target and the Box Tops/Kemps Caps. Last year the school received a grant for the kindness retreat; these types of grants typically go right into the school’s account. Classroom supplement – Explanation of how this has changed over the years. The amount will be kept the same on our expenditures; however it will now include all licensed staff and will approximate \$35 per staff member (assuming 65 licensed staff members). Classroom parties – discussion about changing amount and buying food in bulk for parties. Decided to put at \$2000 and will collect \$6 per student in the Fall for the three school parties. Author in residence - kept at a lower amount of \$3000. We will try to have an author come in every year, alternating between grades K-2 and 3-5 so that every student benefits.

Budget approved: Motion to approve by Evelyn O’Keeffe. Susan DeKraker, second. All voted to approve budget.

**V. Officers elected for 2009-2010:** Jude Reinertson – President, Mike Roelofs – Vice President, Evelyn O’Keeffe – Treasurer, and Vicki Short – Secretary.

**VI. Miscellaneous:** 5<sup>th</sup> grade Field Day T-shirts were produced in the wrong color due to vendor error. Vendor did partial reimbursement for mistake and there is an extra 25% (approx. \$320) left over from the money collected. It was discussed and decided to keep this money with the 5<sup>th</sup> graders and add it to the 5<sup>th</sup> grade end of year party budget. Motion to approve by Laurie dePerez and Evelyn O’Keeffe second. All boosters voted to approve.

**Miscellaneous:** Non-profit tax forms need to be filed for the Boosters. Because we are a “non-profit”, the forms are very complicated and difficult to understand. It was discussed to have someone prepare the Booster taxes for the past two years and the maximum cost was thought to be \$1500-2000. This will help us to understand the process, forms and hopefully going forward to be able to file our own tax forms. Laurie dePerez will look into this further. A line item for taxes/accounting will be added to next year’s budget once we have a better estimate of the actual cost.

**Thank you** to Amy Orzolek for being our president this year and to all the parents and staff who have participated in site council and boosters meetings.

**VII. Meeting adjourned:** Motion to adjourn by Jill Nelson. Amy Orzolek, second.

Cheryl will send out an email regarding the first meeting for next year. As usual, it will be toward the end of August; exact time and date depends on the workshop schedule. The schedules will be a little different with the start of school being so late (Sept. 8<sup>th</sup>).