

INDEPENDENT SCHOOL DISTRICT 196
Rosemount, Minnesota

APPLICATION FOR TRANSFER OF EMPLOYMENT

(for use by non-probationary continuing contract District 196 teachers only)

This application must be filled out completely (including your signature) and received in Human Resources no later than 4:00 p.m., March 6, 2017. It is strongly recommended that you hand deliver this form to Human Resources to ensure that Human Resources receives the form on time. Late transfer forms are not accepted. The form will be copied and forwarded to the appropriate building principals. You do not need to contact the building principal.

Name: _____ Employee Number _____

Home Phone #: _____

Work Phone #: _____

My present position is: _____

Present School/Location: _____

I currently hold the applicable MN teaching license and wish to be considered for transfer to the following posted vacancies:

Position Requested	Location	Job #

Date _____ Signature _____

Human Resources use only:

Tenured Yes Seniority Date _____

Tenured FTE _____ Properly Licensed E-mailed