

**Thomas Lake Elementary
Eagle Bluff Environmental Learning Center Trip
2008-09 Timeline**

Thursday, September 25 OR Tuesday, September 30, 2008
Informational Meeting with fourth grade students and parents at Thomas Lake Elementary. Informational packet goes home (on October 1 with student if unable to attend an Informational Meeting).

Friday, October 10, 2008

∅ **First payment of \$75 (check) per student is due. Total funds of \$225 per student is due on Friday, January 9.** The \$175 per chaperone payment is due on or before Friday, January 9, 2009. Make *checks payable to Thomas Lake Elementary*. All payments should be sent to the student office, Attn: Mrs. Kolstad. Payments are due promptly.

Any **fund raising money** will decrease the total cost of the individual student's trip expenses. Any additional moneys raised will go into the general Eagle Bluff fund.

Forms due on Friday, October 10:

- Commitment Form, Behavior Contract and T-Shirt Form, Eagle Bluff Medical Form, Group Placement Form and District 196 Optional Field Trip Form **ALL** due to Mrs. Kolstad (turn in to classroom teacher)

Chaperone Lottery will be conducted in October 2008.

Friday, November 7, 2008

- **Second payment of \$75 (check) per student is due.** Make *checks payable to Thomas Lake Elementary*. All payments should be sent to the student office, Attn: Mrs. Kolstad. Payments are due promptly.

**December 2008 (dates to be determined):
Cookie Dough Fund Raising**

Friday, December 12, 2008

- Group placement assignments will be sent home. Any concerns should be addressed by Tuesday, **December 16th** to have final placement done before the first student meeting
- Cookie Dough Fund Raising order forms due to parent liaison (turn in to classroom teacher)

Tuesday, January 6, 2009

Required meeting for students 3:45-5:00 PM in the gym.
Required meeting for chaperones 6:00-7:30 PM in the Thomas Lake Media Center.

- Drive-thru fundraiser pickup from 4:00 - 7:00 pm at the parent drop-off parking lot and end gym.

Friday, January 9, 2009

÷ **Final payment of \$75 per student is due** (along with \$175 per chaperone). Make *checks payable to Thomas Lake Elementary*. All payments should be sent to the student office, Attn: Mrs. Kolstad. **NOTE: If full trip payment for student/chaperone is not received, student (and chaperone) will not be able to attend.**

Monday, January 12, 2009

Store money due to Eagle Bluff Environmental Learning Center.

Thursday, January 15, 2009

Required meeting for students and chaperones from 3:45-5:00 PM in the end gym.

Parent meeting from 6:00-7:30 PM in the Thomas Lake Media Center. Chaperones **do not** need to attend.

Wednesday, January 28, 2009

"Snack bags" for students and chaperones brought to school and left with Mrs. Kolstad in the hallway outside the office between **9:10-9:25 AM**. T-shirts will be handed out when student drops off snack bag.

Friday, January 30, 2009

9:00 AM arrive at Thomas Lake to board buses. Luggage is stowed under the bus. Each item of luggage should be **tagged** with luggage tags provided. Backpacks with **lunch** should go with students on the bus.
Buses depart at 9:30 AM.

Sunday, February 1, 2009

4:15 PM buses arrive at Thomas Lake.
Parents should arrive by 4:00 PM to meet busses to meet students.

Tuesday, February 24 at 6:00 PM

Family Dinner and Photo Sharing at 6:00-7:30 PM in the Thomas Lake Cafeteria. A minimal fee is charged for this informal dinner. Funds raised go to the Eagle Bluff Scholarship Fund.