

# *Eastview High School Speech Booster Club Bylaws*

## **Article I Name**

The name of the organization shall be Eastview Speech Booster Club. (EVSBC)

## **Article II Objectives**

### **Section 1. Purpose.**

The Eastview Speech Booster Club (hereafter referred to as EVSBC) is a non-profit organization formed for the purpose of promoting, developing and maintaining enthusiasm and interest in the Speech Team.

Objectives include, but are not limited to:

- Ø promote and publicize the Speech Team of Eastview High School
- Ø encourage and develop team unity
- Ø develop a sense of pride and tradition in the Eastview High School Speech Team
- Ø provide a positive and supportive environment for the Team members and their coaches
- Ø assist Eastview High School in developing a nationally competitive speech team

### **Section 2. Dissolution.**

The club will use its funds to accomplish the objections and purpose specified in these bylaws and no part of said funds shall inure or be distributed to the club.

### **Section 3. Fiscal Year.**

The accounting method used should be that of the cash receipts and cash disbursement method and the fiscal year shall be from July 1<sup>st</sup> through June 30<sup>th</sup>.

## **Article III Membership**

### **Section 1. Membership.**

Membership in the EVSBC is open to any parent/guardian of a student who is on the current team and is interested in the progress and development of the speech team within the community

## **Article IV Meetings**

### **Section 1.** Regular Meetings.

Regular meetings will be held each month during the school year at Eastview High School. The officers have the authority to call additional meetings if the need arises, or to change the dates in the event of conflict

### **Section 2.** Special Meetings.

A special meeting of the membership may be called by the President or by any majority vote of the Board of Directors.

### **Section 3.** Nominations.

ominations will be limited to parents of student(s) who is/are presently members of the Eastview Speech Team. Nomination forms shall be distributed and collected during the month of May. Review of the nominations and selection of new officers will be announced in the June monthly minutes.

### **Section 4.** Location.

Location of all Booster Club meetings, regular and otherwise will be at the discretion of the Board of Directors.

## **Article V Board of Directors**

**Section 1.** The Board of Directors shall include President, President-Elect, Secretary, Treasurer, the Eastview High School Assistant Principal, and an Eastview High School Speech Coach.

### **Section 2.** Publicity and Communications.

The Publicity and Communications Committee shall ask for nominations for all Board of Director positions and present the nomination for election by a majority of the Booster Club members at a general meeting.

### **Section 3.** Election.

The election of the Board of Directors shall be done by a majority vote of the EVSBC members at the General Meeting in June.

**Section 4.** Four (4) voting members shall constitute a quorum for the transaction of business for all regular, special, annual and Board of Directors meetings.

### **Section 5.** Vacancies.

Any vacancy on the Board of Directors may be filled by appointment of the President for the unexpired term of office. The appointment must have the approval of a majority of the Board of Directors. Term of office will be one (1) year.

**Section 6.** Term of Office.  
Officers will preside from July 1 through June 30.

## **Article VI Duties of the Board of Directors**

**Section 1.** The President.  
Shall preside at all general and Board of Directors meetings, shall be an ex-official member of all committees and shall perform other duties usually pertaining to the office of President: Appoint committee chairpersons of Standing Committees (i.e., membership, publicity, and fund raising) and special committees. The President, with the approval of a majority of the elected officers and directors and Eastview High School Speech Team Coach may take action in a situation requiring an immediate decision.

**Section 2.** President-Elect.  
Shall assist the President and shall preside in the absence of the President, appoint the Committee Chairpersons and coordinate the activities of the Nomination committee. Shall act as Parliamentarian and Chairperson of the Bylaw Revision Committee. Will succeed the President. Is required to be the parent/guardian of a speech team member who will still be a student at Eastview High School during their reign as President.

**Section 3.** The Secretary.  
Shall keep a record of all general membership and Board of Directors meetings, present minutes for approval, maintain a copy of the Bylaws and shall add all amendments to the Bylaws. The secretary shall also record all National Forensic League points on behalf of the Speech team.

**Section 4.** The Treasurer.  
Shall deposit all monies received in an appropriate bank account as approved by the Board of Directors; keep a full and accurate account of receipts and expenditures; and in accordance with the budget adopted by the Board of Directors, shall make disbursements as authorized by the President and/or Board of Directors. The Treasurer shall write all checks and prepare and present to the Board of Directors an un-audited report at the end of the year meeting.

**Section 5.** The Immediate Past President.  
Shall be invited to attend meetings of the Board of Directors as an honoree advisor and as a non-voting participant.

## **Article VII Opportunities for Involvement**

**Section 1.** Include but are not limited to: Fund Raising, Publicity, and Nomination & Membership, Tournaments and Speech Special Events. Chairpersons are encouraged to report on activities to the Board.

**Section 2.** Fund Raising.

Will be responsible for all fund raising activities not included in other standing committee functions. The Board of Directors must first approve all fund-raising activities.

**Section 3.** Publicity and Communications.

Will aim to increase interest as well as promote and publicize the Eastview High School Speech Team Program and will aim to increase interest, enthusiasm and active participation of community members and parents.

**Section 4.** Parent Volunteer Coordinators.

Coordinate all volunteers for season activities as well as assist any coaching needs in preparation for Eastview hosted tournaments.

**Section 5.** Special Events (to include but not limited to the Speech Showcase and the end of the year banquet).

Will aim to assist in the planning of special events.

**Article VIII Disbursement of Funds**

**Section 1.** Carryover Funds.

Carryover funds will be kept, as allowed by the budget, of at least \$500 for the following school year.

**Section 2.** National Tournament.

This amount will vary year to year, and will be based upon how many students advance, the number of coaches needed, and the location of the tournament.

**Section 3.** Wall of Excellence.

Additions to the wall as needed.

**Section 4.** Coach Salaries.

For additional coaches not covered under the District Funds. Base of \$500. If the coach has more than 6 students they will be reimbursed at the rate of \$100 per student.

**Article IX Rules**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws and special rules of order the organization may adopt.

**Article X Amendment of Bylaws**

These bylaws may be amended by a majority vote of the members present at any General Membership Meeting or special meeting called for the purpose of amendment of the bylaws, at which time the amendment is to be voted upon.

**Article XI Approval of Bylaws**

Date of Amendment: December 2, 2003

President:

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Patty Mraz

President-Elect:

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Vacant

Secretary:

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Rita Bryan

Treasurer:

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Janel Anderson