

INDEPENDENT SCHOOL DISTRICT 196  
Rosemount-Apple Valley-Eagan, Minnesota  
*Educating our students to reach their full potential*

Series Number 708 Adopted June 1983 Revised May 2012

Title Facilities and Equipment

**1. Maintenance**

1.1 The School Board recognizes the value of clean and attractive facilities to support the instructional program. The administration shall design and implement programs to ensure achievement of this goal commensurate with available funds.

1.2 The superintendent and designee(s) shall work closely with the building principals and the maintenance staff to ensure the most cost-effective use of district facilities while ensuring personal safety and acceptable levels of comfort.

**2. New Construction** – The School Board shall determine the extent of all new construction based on reports and recommendations from the superintendent.

**3. Energy Conservation**

3.1 Energy conservation shall be practiced by all employees of the district.

3.2 It shall be the responsibility of the superintendent to develop a comprehensive energy conservation plan for the district.

**4. Use of Equipment**

4.1 District equipment may be loaned to employees when the use of the equipment will be connected to the employee's work for the district.

4.2 District equipment may be loaned to students when the use of the equipment will be used in connection with the student's curricular or cocurricular activities.

4.3 District equipment may be loaned to volunteers when the use of the equipment supports students' curricular or cocurricular activities.

4.4 The administration shall establish controls to ensure the responsibility of the lender for the equipment and the timely return of the equipment, and to maintain a record of equipment on loan.

**5. Health and Safety** – The School Board recognizes the need to properly implement the following plans and programs related to health and safety:

5.1 A machine safety management program;

5.2 An indoor air quality (IAQ) management plan;

5.3 A confined space management program;

5.4 A safety committee program;

5.5 A laboratory safety management program;

5.6 A health, safety and environmental management program;

5.7 A lockout/tagout management program, and

5.8 An employee right-to-know/hazardous communication program.