

INDEPENDENT SCHOOL DISTRICT 196  
Rosemount-Apple Valley-Eagan Public Schools  
*Educating our students to reach their full potential*

Series Number 704.2.5P Adopted August 2005 Revised June 2007

Title Affidavit of Lost, Destroyed or Stolen Accounts Payable Check

The Undersigned states as follows:

Independent School District 196, Rosemount, Minnesota, issued its original check number \_\_\_\_\_ in the amount of \$\_\_\_\_\_, payable to the order of the Undersigned.

Please initial appropriate box.

- The original check was lost, mislaid, destroyed, or stolen **after** the Undersigned received it. I make this affidavit to induce the issuance to me of a duplicate check to take the place of the lost, mislaid, destroyed or stolen check. Should said lost, mislaid, destroyed or stolen check, at any time, come into my hands, I will not attempt to cash or deposit said check and will immediately deliver it to the Accounts Payable Department at the District Office.
  
- The original check was reportedly lost, mislaid, destroyed, or stolen **before** the Undersigned received it. I make this affidavit to induce the issuance to me of a duplicate check to take the place of the lost, mislaid, destroyed or stolen check. Should said lost, mislaid, destroyed or stolen check, at any time, come into my hands, I will not attempt to cash or deposit said check and will immediately deliver it to Accounts Payable Department at the District Office.
  
- The original check purports to bear the Undersigned's signature or endorsement, and the Undersigned expressly denies, disaffirms and disavows the signature or endorsement.

Company representative (please print): \_\_\_\_\_

Company representative signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company name and phone number: \_\_\_\_\_

Street address: \_\_\_\_\_

City, state, zip code: \_\_\_\_\_

The foregoing was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_,  
by \_\_\_\_\_,  
under the laws of Minnesota.  
  
\_\_\_\_\_  
Signature of Notary Public

*Office use only:* Vendor #: \_\_\_\_\_