

INDEPENDENT SCHOOL DISTRICT 196
 Rosemount-Apple Valley-Eagan Public Schools
Educating our students to reach their full potential

Series Number 703.5.9.1P Adopted June 2010 Revised _____

Title School Acceptance of Advertising Revenue Under \$500

Directions: District and school administrators and program coordinators must forward a list of advertising revenues valued at less than \$500 to their director by the 30th of each of the following months:
November, February and May.

The following is a list of all advertising revenue received by _____ during the first/second/third/fourth quarter (circle one). (school or program)

Organization placing advertisement	Location of advertisement	Revenue
	GRAND TOTAL	

Comments: _____

 Signature of School/District Administrator Date

 Signature of Director Date

District/school administrator/coordinator routes to:
 Appropriate director
 Superintendent
 Director of Finance and Operations